

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI - 110062
Telephone: 011-26059688-5374

TENDER DOCUMENT
FOR
SUPPLY OF FURNITURE (SINGLE STUDY
TABLES WITH CHAIRS) FOR HOSTEL

JAMIA HAMDARD

Submitted by:

Name:

Address:

Contact No:

Email ID:

JAMIA HAMDARD
(DEEMED TO BE UNIVERSITY)
HAMDARD NAGAR, NEW DELHI-110062

SHORT NOTICE INVITING QUOTATIONS

Date: 21.11.2023

JH/Civil/furniture/2023/141

Jamia Hamdard, New Delhi invites sealed items rates Tenders in Single bid system from reputed agencies for below mentioned work. Tender Documents are attached herewith. Last date of submission of the Tender is **30.11.2023** up to 3:00 PM. Bidders not fulfilling the Eligibility Criteria will be rejected. Eligibility Criteria is mentioned at Tender clause 2.

NAME OF WORK	Supply of Furniture (Single study tables with chairs), Jamia Hamdard
ESTIMATED COST	Rs. 2,40,800.00
TENDER FEE	Rs. 500.00 Demand Draft in favour of “Jamia Hamdard” New Delhi
EARNEST MONEY	Rs.4800.00 Demand Draft in favour of “Jamia Hamdard” New Delhi
TIME PERIOD:	10, Days from the 2nd day of the receipt of the Purchase Order.

The sealed quotations duly filled should be dropped in the Tender Box kept in Purchase Section, Admin. Block, on or before 30.11.2023 up to 3.00 PM along with demand draft of earnest money in sealed envelope clearly specifying the name of work. The DDs shall be in favor of “Jamia Hamdard” payable at New Delhi. The bids shall be opened on 30.11.2023 at 3.30 PM by the tender committee in presence of available interested parties. Jamia Hamdard reserves the right to reject any or all tenders without assigning any reason. In this regard decision of Jamia Hamdard will be the final and binding on all bidders.

Registrar

1. SCOPE OF WORK

- A) The material shall be supplied in compliance to the specifications mentioned in Annexure- A of the tender.
- B) After the supply of Furniture as mentioned in the Annexure A, the bidder has to execute its installation & commissioning at the designated site in the location(s). No extra cost shall be paid for this reason.
- C) The bidder shall offer on-site comprehensive warranty of Furniture for at least two years from the date of successful installation of Furniture at the designated location. The purchaser is not liable to pay any extra charges on any account during warranty period.

2. ELIGIBILITY CRITERIA

- Bidders must have worked with Govt. Semi Govt. or State Govt. organization or worked/working in Jamia Hamdard or academic institute etc. for such works.
- Bidders have to submit the related copies of the documents justifying the eligibility criteria along with his Tender. The original will have to be produced when demanded for verification.
- The Bidders must have GST, PAN, etc.

3. SUBMISSION OF BIDS

Sealed quotations should be submitted in sealed envelopes, super-scribing NIQ & Name of work, due date for opening, bidder's name & address. The sealed tender duly filled should be dropped in the tender box kept in the Central Purchase Section. It should not be handed over to any employee of the Jamia Hamdard. No tender shall be accepted later than the time schedule specified above. Any clarifications/amendments/corrigendum etc., to NIQ before last date of submission of bid will only be available on our website: www.jamiahamdard.edu. Therefore, bidders are advised to keep visiting our website.

Note: The bidder shall submit the following:

- a. Covering letter on Company's Letter head
- b. Earnest Money Deposit.
- c. Copies of GST, PAN, etc.
- d. Entire NIT and documents duly signed & stamped by the bidder/authorized representative.
- e. BOQ cited on Annexure 'A'
- f. The rates/price quoted by Supplier/Vendor should be all inclusive of all except GST. The applicable GST of each item should be mentioned in the given column of price bid. It is mandatory for bidders to quote all items' rate as asked in the BOQ/ Price schedule. The bidders should quote unconditional rates, typed and all pages should be duly signed & stamped.
- g. Bidder not complying the bid & eligibility criteria is liable to be rejected.

4. Terms and Conditions

1. Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of price bid.
2. Jamia Hamdard is at liberty to make additions/deletions/modifications/amendments in the tender document and the bidders are bound by the same.
3. The tender proposal, complete in all respects, should be signed by the authorized signatory of the bidder on all the pages of the documents at bottom right side corner as token of acceptance of the terms and conditions of the tender and for the purpose of identification. This is to ascertain that the applicant has quoted against all relevant items.
4. The EMD's DD of **Rs 4800.00** should be in favour of "Jamia Hamdard" payable at New Delhi. Tenders received without EMD will be rejected without assigning any reasons. EMD mentioned in the tender document has to be submitted by every bidder without any exception. The EMD of unsuccessful tenderer will be returned after issue of work order to the successful tenderer.
5. The tenderer will not be entitled to any claim of compensation, financial or otherwise, for difficulties, if any, faced or losses incurred by them on account of submission of the tender.
6. The quantum of material may be increased or decreased.
7. The specification given in the price bid will be strictly followed.
8. Prior to the bulk supply of furniture, the Committee may ask the Agency to provide a sample and any necessary changes can be suggested by the Committee without incurring additional costs.
9. No extra payment like cartage, freight, loading and unloading etc. will be paid.
10. The price to be given in the quotation are fixed prices, irrespective of rise in materials prices and increase in taxes etc., till the delivery of the overall consignment. No request in regard to increase in the price will be entertained after the submission of the quotation.
11. Payment Terms: Full & Final payment will be made the supply of goods. The payment will generally be made within 30 days from the submission of bills. However, no interest is liable to be paid by Jamia Hamdard in case of delays, if any, in payment.
12. An amount @0.25% will be deducted from each bill towards JHERF.
13. Rate Revision is not be permitted once work order is issued to successful bidder.
14. The Courts in Delhi alone shall have exclusive jurisdiction in respect of matters arising out of this Agreement & any such litigation.
15. If any dispute or difference of any kind what so ever shall arise between Jamia Hamdard and the Supplier/Vendor in connection with or arising out of this contract there shall be referred to an arbitrator to be appointed by mutual consent of the parties hearing. If the party cannot agree on the appointment of the Arbitrator within a period of one month from the notification by one party to the other of existence of such dispute, then the Arbitrator shall be nominated by the Vice Chancellor, Jamia Hamdard. The provisions of the Arbitration and Conciliation Act 1996 will be applicable and the award made their under shall be final and binding upon the parties hereto, subject to legal remedies available under the law. This agreement shall be governed by the Law of Govt. of India for the time, being in force. The Jurisdiction shall be Delhi/New Delhi.
16. All communication should be addressed to the Executive Engineer, Jamia Hamdard, Hamdard Nagar, New Delhi – 110062.

Signature and seal of Tenderer

Price Bid for supply of Furniture

S.N	Description of Item	Unit	Qty	Rate	Amount (Rs.)
01	Supply of Study table of size 24” ×18” ×22” with chair. The study table made of top of 18mm thick prelaminated partial board of approved quality (Action Tesa/Cross bond make). The frame & leg made of MS tube of 25 mm square, including priming coat & enamel painting coats. The table & chair should have heavy plastic shoes	nos	56		

(Contractor Signature with seal)